

Haryana Vishwakarma Skill University Dudhola Palwal

(Enacted by the Act 25 of 2016, State of Haryana)

Advertisement No. HVSU/18/Estt./002

Recruitment of Regular/Contractual /Deputation/ Re-employment positions

Applications are invited from suitable candidates on a prescribed format for appointment on Regular/contractual/ deputation/re-employment positions.

(1) Skill Professor (Electronics) (One) (2) Skill Professor (Food Technology and Processing) (One) (3) Skill Professor (Curriculum Development) (One) (4) Skill Professor (Pedagogy Development) (One) (5) Skill Associate Professor (English) (One) (6) Skill Associate Professor (Electrical) (One) (7) Skill Associate Professor (Applied Physics) (One) (8) Skill Associate Professor (Plastic) (One) (9) Skill Associate Professor (Health Care) (One) (10) Skill Assistant Professor (Management) (One) (11) Skill Assistant Professor (Mechanical) (One) (12) Skill Assistant Professor (GIS) (One) (13) Skill Instructor (Applied Physics) (One) (14) Skill Instructor (Health Care) (One) (15) Skill Instructor (GIS) (One) (16) Public Relation Officer (One) (17) Assistant Deputy Director (Graphic Designing) (One) (18) Assistant Deputy Director (Administration) (One) (19) Assistant Skill Coordinator (One) (20) Controller of Finance (One) (21) Accounts Assistant (One) (22) Assistant (Two) (23) Law Officer (One) (24) Law Assistant (One) (25) OSD TO VC (One) (26) Private Secretary (Two) (27) Senior Scale Stenographer (Two) (28) Steno-Typist (Two)

For Application form, Criteria of Eligibility, Qualifications, Experience and Salary, Mode of recruitment please visit the University website (www.hvsu.ac.in)

Interested candidate must send their application in the prescribed format through speed post / registered post/ by hand to the Registrar, Haryana Vishwakarma Skill University at 3rd Floor, Plot No. 147, Sector-44, Gurugram, Haryana-122003 on or before 7th June 2018 up to 05: 00 PM. The University will not be responsible for any postal delay.

Registrar

(Annexure) Eligibility and Qualification/ Experience for Posts

S. No.	Name of Post(s)/ mode of recruitment with pay scale/ Pay matrix level	No. of Post(s)	Qualification/ Experience	Desirable
1	Skill Professor* (Electronics) (37400-67000 (AGP-10000) Regular/ Deputation *The term of Skill Professor would be equivalent to the term Professor as mentioned in UGC regulation	01(UR)	A (i). An eminent scholar with Ph.D. degree with First class at Bachelor's or Master's degree in the appropriate branch of Engineering & Technology with specialization in Electronics or concerned/allied/relevant disciplines. (ii) Experience of minimum 10 years in teaching research and / or industry, out of which at least 05 years at the level of Associate Professor or equivalent grade Rs.37400-67000(GP-9000) recognized University/Technical/ research institutions /Institutions of national importance (iii) Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process with evidence of having guided doctoral candidates and research students. (iv) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in the UGC Regulation 2016. OR B. An outstanding professional, with an exceptional accomplishment established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned/allied /relevant discipline, to be substantiated by credentials with twelve years' managerial experience in industry / profession of which at least eight years should be at least at a level comparable to that of Reader/Associate Professor. OR C. In the event the candidate is from industry and the profession, the following shall constitute as essential: 1. First Class Master's Degree in the appropriate branch of Engg., & Tech.; 2. Significant professional work which can be recognized as equivalent to a Ph.D. Degree in appropriate branch of Engg., & Tech., and industrial / professional experience of ten years, out of which at least five years at managerial/senior level equivalent to Associate Professor level. Provided that the recognition for significant professional shall be valid only if the same is recommended unanimously by a 3-Member Committee of Experts appointed by the Vice-Chancellor of the University. D. Knowledge of Hindi/Sanskrit up to Matric	a) An outstanding professional with complete knowledge of Vocational Education, Skill Development Ecosystem and its Stakeholders. b) Have in-depth knowledge and understanding of National Occupational Standards (NOS) & National Qualification Framework (NSQF). (c) Experience of imparting training courses, STP, QIP, Teaching-Learning Evaluation Technology, Skill Development Program, FDP and related work. (d) Capacity to undertake consultancy/ patent Technology/ transfer/ Product/ Process and related activities. (e)Have in depth Knowledge of National and International online program like MOOCs, SWAYAM etc. f) Overall Sectorial & Industry knowledge ability to analyse / collate demands and prepare sustainable plan/ models of Skill programs / Courses / Work-Study Model and Skilling Framework. g) Establish National and International Sectorian Partnerships. h) Knowledge of Digital Learning Techniques. (i) Experience in Convergence of e-Learning (j) Experience in Application based learning (k) Knowledge of Simulation Problem Solution Approaches (l) Experience in Entrepreneurship Development Program. (m) Teaching, research, industrial and / or professional experience in a reputed organization; (n) Papers presented at Conferences and / or in referred journals. (o) Experience of developing & running incubation Center, establishing & operating Center of Excellence (p) Experience of writing R & D projects & getting funding from MSME, DRDO, DST, Ministry of Renewable Energy sources etc (q) Exposure of "6 Sigma", Project Management experience through software like "MS- Project". (r) IT skills are mandatory.

2	Skill Professor* (Food Technology & Processing) Regular/ Deputation (37400-67000 (AGP-10000) *The term of Skill Professor would be equivalent to the term Professor as mentioned in UGC regulation	01(UR)	A (i) An eminent scholar with Ph.D. degree with First class at Bachelor's or Master's degree in the appropriate branch in Food Technology & Processing or concerned/allied/relevant disciplines (ii) Experience of minimum 10 years in teaching research and / or industry, out of which at least 05 years at the level of Associate Professor or equivalent grade Rs.37400-67000(GP-9000) recognized University/Technical/ research institutions /Institutions of national importance (iii) Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process with evidence of having guided doctoral candidates and research students. (iv) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in the UGC Regulation 2016. OR B. An outstanding professional, with an exceptional accomplishment established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned/allied /relevant discipline, to be substantiated by credentials with twelve years' managerial experience in industry / profession of which at least eight years should be at least at a level comparable to that of Reader/Associate Professor. OR C. In the event the candidate is from industry and the profession, the following shall constitute as essential: 1. First Class Master's Degree in the appropriate branch of Food Technology & Processing or concerned/allied/relevant disciplines.; 2. Significant professional work which can be recognized as equivalent to a Ph.D. Degree in appropriate branch of Engg., & Tech., and industrial / professional experience of ten years, out of which at least five years at a senior level of Associate Professor/ manager or equivalent, Provided that the recognition for significant professional shall be valid only if the same is recommended unanimously by a 3-Member Committee of Experts appointed by the Vice-Chancellor of the University. D Knowledge of Hindi/Sanskrit up to Matric.	a) An outstanding professional with complete knowledge of Vocational Education, Skill Development Ecosystem and its Stakeholders. (b) Have in-depth knowledge and understanding of National Occupational Standards (NOS) & National Qualification Framework (NSQF). (c) Experience of imparting training courses, STP, QIP, Teaching-Learning Evaluation Technology, Skill Development Program, FDP and related work. (d) Capacity to undertake Consultancy Patent /Technology/Transfer/Product/ Process and related activities. (e) Experience of Content development, Course Development, Curriculum Development. (f) Have in depth Knowledge of national and international in online program like MOOCs, SWAYAM etc. (g)Establish national and international sectarian partnerships. (h)Knowledge of Digital Learning Techniques. (i)Experience in latest technological advancement in the field of Agriculture such as Green Technology, Horticulture, Organic farming and Solar Energy. (j) IT skills are mandatory. (k)Preference will be given to retired from / government sector/ private sector.
3	Skill Professor* (Curriculum Development)	01(UR)	A (i). An eminent scholar with Ph.D. degree with First class at Bachelor's or Master's degree in the relevant branch of Agriculture/ Engineering/Management/Sciences/	a) An outstanding professional with complete knowledge of Vocational Education, Skill Development Ecosystem and its Stakeholders.

	Regular/ Deputation (37400-67000 (AGP-10000) *The term of Skill Professor would be equivalent to the term Professor as mentioned in UGC regulation	Humanities with specialization in or concerned/allied/relevant disciplines (ii) Experience of minimum 10 years in teaching research and / or industry, out of which at least 05 years at the level of Associate Professor or equivalent grade Rs.37400-67000(GP-9000) recognized University/Technical/ research institutions /Institutions of national importance (iii) Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process with evidence of having guided doctoral candidates and research students. (iv) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in the UGC Regulation 2016 OR B. An outstanding professional, with an exceptional accomplishment established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned/allied /relevant discipline, to be substantiated by credentials with twelve years’ managerial experience in industry / profession of which at least eight years should be at least at a level comparable to that of Reader/Associate Professor. OR C.In the event the candidate is from industry and the profession, the following shall constitute as essential: 1. First Class Master’s Degree in the appropriate branch of Agriculture/ Engineering/Management/Sciences/Humanities or concerned/allied/relevant disciplines 2. Significant professional work which can be recognized as equivalent to a Ph.D. Degree in appropriate branch of Agriculture/ Engineering/Management/ Sciences/Humanities or concerned/allied/relevant disciplines with industrial / professional experience of ten years, out of which at least five years at a senior level of Associate Professor/ management or equivalent Provided that the recognition for significant professional shall be valid only if the same is recommended unanimously by a 3-Member Committee of Experts appointed by the Vice-Chancellor of the University. D. Knowledge of Hindi/Sanskrit up to Matric. In addition to the above qualification preference will be given to those candidates who possess the experience in any following areas -Preparation of textbooks and curriculum material, Develop, document and disseminate innovative pedagogies, Teaching Work related to curricular policies and curricular leadership, Research in curriculum and pedagogy,	(b) Have in-depth knowledge and understanding of National Occupational Standards (NOS) & National Qualification Framework (NSQF). (c) Experience of imparting training courses, STP, QIP, Teaching-Learning Evaluation Technology, Skill Development Program, FDP and related work. (d) Capacity to undertake Consultancy Patent /Technology/Transfer/Product/ Process and related activities. (e) Experience of Content development, Course Development, Curriculum Development. (f) Have in depth Knowledge of national and international in online program like MOOCs, SWAYAM etc. (g) Establish national and international sectarian partnerships. (h) Knowledge of Digital Learning Techniques. (i) Experience of guiding the project work/dissertation of PG/research students or supervising R&D projects on industry (j) published work, such as research paper, patent filed/obtained, books and/or technical reports (k) IT skills are mandatory. (l) Preference will be given to retired from / government sector/ private sector.
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			-Work in areas related to special educational needs, Teacher education and professional development in the relevant areas in the Central or State Government organization or regulatory bodies, Strong interpersonal, facilitation and project management skills, Excellent research and analytical skills, flair for writing.	
4	Skill Professor* (Pedagogy Development) Regular/ Deputation (37400-67000 (AGP-10000) *The term of Skill Professor would be equivalent to the term Professor as mentioned in UGC regulation	01(UR)	A (i). An eminent scholar with Ph.D. degree with First class at Bachelor's or Master's degree in the relevant branch of Agriculture/ Engineering/Management/Sciences/ Humanities with specialization in or concerned/allied/relevant disciplines (ii) experience of minimum 10 years in teaching research and / or industry, out of which at least 05 years at the level of Associate Professor or equivalent grade Rs.37400-67000(GP-9000) recognized University/Technical/ research institutions /Institutions of national importance (iii) Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process with evidence of having guided doctoral candidates and research students (iv) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in the UGC Regulation 2016 OR B. An outstanding professional, with an exceptional accomplishment established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned/allied /relevant discipline, to be substantiated by credentials with twelve years' managerial experience in industry / profession of which at least eight years should be at least at a level comparable to that of Reader/Associate Professor. OR C .In the event the candidate is from industry and the profession, the following shall constitute as essential: 1. First Class Master's Degree in the appropriate branch of Agriculture/ Engineering/Management/Sciences/Humanities or concerned/allied/relevant disciplines 2. Significant professional work which can be recognized as equivalent to a Ph.D. Degree in appropriate branch of Agriculture/ Engineering/Management/ Sciences/Humanities or concerned/allied/relevant disciplines with industrial / professional experience of ten years, out of which at least five years at a senior level of Associate Professor/ management or equivalent Provided that the recognition for significant professional shall be valid only if the same is recommended unanimously by a 3-Member Committee of Experts appointed by the Vice-	a) An outstanding professional with complete knowledge of Vocational Education, Skill Development Ecosystem and its Stakeholders. (b) Have in-depth knowledge and understanding of National Occupational Standards (NOS) & National Qualification Framework (NSQF). (c) Experience of imparting training courses, STP, QIP, Teaching-Learning Evaluation Technology, Skill Development Program, FDP and related work. (d) Capacity to undertake Consultancy Patent /Technology/Transfer/Product/ Process and related activities. (e) Experience of Content development, Course Development, Curriculum Development. (f) Have in depth Knowledge of national and international in online program like MOOCs, SWAYAM etc. (g) Establish national and international sectarian partnerships. (h) Knowledge of Digital Learning Techniques. (i) Experience of guiding the project work/dissertation of PG/research students or supervising R&D projects on industry (j) published work, such as research paper, patent filed/obtained, books and/or technical reports (k) IT skills are mandatory. (l) Preference will be given to retired from / government sector/ private sector.

			Chancellor of the University. D. Knowledge of Hindi/Sanskrit up to Matric. In addition to the above qualification preference will be given to those candidates who possess the experience in any of the following areas: -Initiating, designing, developing, organising and conducting professional development activities (such as training courses, sharing sessions, seminars and conferences); - Guiding/providing consultancy to teachers/faculty staff in designing, developing, organising and conducting professional development activities; and - Initiating and/or providing professional guidance to teachers/faculty staff in researching, customizing/developing, piloting and evaluating innovative instructional models, learning strategies and teaching resources. Knowledge of planning, developing new teaching methods, participating in the evaluation of pedagogically related problems, document and disseminate innovative pedagogies, Work in areas related to special educational needs, Teacher education and professional development in the relevant areas in the Central or State Government organization or regulatory bodies, Participation in pedagogical research on a national or regional basis at university	
5	Skill Associate Professor* (English) (3 years Contractual/ deputation) *The term of Skill Associate Professor would be equivalent to the term Associate Professor as mentioned in UGC regulation	01(UR)	1(i) Good academic record with a Ph.D. Degree in the concerned/allied/relevant disciplines. (ii) A Master's Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed). (iii) A minimum of eight years of experience of teaching and/or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry excluding the period of Ph.D. research with evidence of published work and a minimum of 5 publications as books and/or research/policy papers. (iv) Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process with evidence of having guided doctoral candidates and research students. (v) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in the UGC Regulation 2016. 2. Knowledge of Hindi/Sanskrit up to Matric standard.	a) An outstanding professional with complete knowledge of Vocational Education, Skill Development Ecosystem and its Stakeholders. b) Have in-depth knowledge and understanding of National Occupational Standards (NOS) & National Qualification Framework (NSQF). (c) Experience of imparting training courses, STP, QIP, Teaching-Learning Evaluation Technology, Skill Development Program, FDP and related work. (d) Have in depth Knowledge of National and International online program like MOOCs, SWAYAM etc. e) Knowledge of Digital Learning Techniques. (f) Experience in Convergence of e-Learning (g) Experience in Application based learning (h) Experience in Entrepreneurship Development Program. (i) Teaching, research, industrial and / or professional experience in a reputed organization; (j) Published work, such as research papers, patents filed / obtained, books, and / or technical reports;

				(k) Experience of guiding the project work / dissertation of PG / Research Students or supervising R&D projects in industry (l) Experience of developing & running incubation Center, establishing & operating Center of Excellence”. (m) IT skills are mandatory. (n) Preference will be given to retired from / government sector/ private sector.
6	Skill Associate Professor* (Electrical) (3 years Contractual/deputation) *The term of Skill Associate Professor would be equivalent to the term Associate Professor as mentioned in UGC regulation	01(UR)	A.(i) A Ph.D. Degree with First Class at Bachelor's or Master's Degree in the appropriate branch of Engg., & Tech., (ii) A minimum of eight years of experience of teaching and/or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry excluding the period of Ph.D. research with evidence of published work and a minimum of 5 publications as books and/or research/policy papers (iii) Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process with evidence of having guided doctoral candidates and research students iv. A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in the UGC Regulation 2016. OR B. In the event the candidate is from industry and the profession, the following shall constitute as essential: 1. First Class Master's Degree in the appropriate branch of Engg., & Tech.; 2. Significant professional work which can be recognized as equivalent to a Ph.D. Degree in appropriate branch of Engg., & Tech., and industrial / professional experience of eight years in a position equivalent to the level of Assistant Professor, Provided that the recognition for significant professional shall be valid only if the same is recommended unanimously by a 3-Member Committee of Experts appointed by the Vice-Chancellor of the University. C. Knowledge of Hindi/Sanskrit up to Matric	a) An outstanding professional with complete knowledge of Vocational Education, Skill Development Ecosystem and its Stakeholders. (b) Have in-depth knowledge and understanding of National Occupational Standards (NOS) & National Qualification Framework (NSQF). (c) Experience of imparting training courses, STP, QIP, Teaching-Learning Evaluation Technology, Skill Development Program, FDP and related work. (d) Capacity to undertake Consultancy Patent /Technology/Transfer/Product/Process and related activities. (e) Experience of Content development, Course Development, Curriculum Development. (f) Have in depth Knowledge of national and international in online program like MOOCs, SWAYAM etc. (g) Establish national and international sectarian partnerships. (h) Knowledge of Digital Learning Techniques and exposure of developing and administering digital platform for various processes of organisation. (i) Teaching, research industrial and / or professional experience in a reputed organization; (j) Published work, such as research papers, patents filed / obtained, books, and / or technical reports; (k) Experience of guiding the project work / dissertation of PG / Research Students or supervising R&D projects in industry (l) Preference will be given to retired from / government sector/ private sector.
7	Skill Associate Professor* (Applied Physics) (3 years	01(UR)	1(i) Good academic record with a Ph.D. Degree in the concerned/allied/relevant disciplines. ii. A Master's Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed). iii. A minimum of eight years of experience	a) An outstanding professional with complete knowledge of Vocational Education, Skill Development Ecosystem and its Stakeholders. b) Have in-depth knowledge and understanding of National Occupational Standards (NOS) &

	Contractual/ deputation)		of teaching and/or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry excluding the period of Ph.D. research with evidence of published work and a minimum of 5 publications as books and/or research/policy papers. iv. Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process with evidence of having guided doctoral candidates and research students. v. A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in the UGC Regulation 2016. 2. Knowledge of Hindi/Sanskrit up to Matric standard.	National Qualification Framework (NSQF). (c) Experience of imparting training courses, STP, QIP, Teaching-Learning Evaluation Technology, Skill Development Program, FDP and related work. (d) Capacity to undertake consultancy/ patent Technology/ transfer/ Product/ Process and related activities. (e) Have in depth Knowledge of National and International online program like MOOCs, SWAYAM etc. f) Overall Sectorial & Industry knowledge ability to analyse / collate demands and prepare sustainable plan/ models of Skill programs / Courses / Work-Study Model and Skilling Framework. g) Establish National and International Sectorial Partnerships. h) Knowledge of Digital Learning Techniques. (i) Experience in Convergence of e-Learning (j) Experience in Application based learning (k) Knowledge of Simulation Problem Solution Approaches (l) Experience in Entrepreneurship Development Program. (m) Teaching, research, industrial and / or professional experience in a reputed organization; (n) Experience of developing & running incubation Center, establishing & operating Center of Excellence (o) Experience of writing R & D projects & getting funding from MSME, DRDO, DST, Ministry of Renewable Energy sources etc (p) Exposure of “6 Sigma”, Project Management experience through software like “MS- Project”. (q) IT skills are mandatory. (r) Preference will be given to retired from / government sector/ private sector.
8	Skill Associate Professor (Plastic) (3 years Contractual/ deputation) *The term of Skill Associate Professor would be equivalent to the term Associate	01(UR)	A.(i) A Ph.D. Degree with First Class at Bachelor's or Master's Degree in the appropriate branch of Engg., & Tech., and (ii) A minimum of eight years of experience of teaching and/or research in an academic/research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/industry excluding the period of Ph.D. research with evidence of published work and a minimum of 5 publications as books and/or research/policy papers (iii) Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning	a) An outstanding professional with complete knowledge of Vocational Education, Skill Development Ecosystem and its Stakeholders. b) Have in-depth knowledge and understanding of National Occupational Standards (NOS) & National Qualification Framework (NSQF). (c) Experience of imparting training courses, STP, QIP, Teaching-Learning Evaluation Technology, Skill Development Program, FDP and related work. (d) Capacity to undertake consultancy/ patent Technology/ transfer/ Product/

	Professor as mentioned in UGC regulation		process with evidence of having guided doctoral candidates and research students iv. A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in the UGC Regulation 2016. OR B In the event the candidate is from industry and the profession, the following shall constitute as essential: 1. First Class Master's Degree in the appropriate branch of Engg., & Tech.; 2. Significant professional work which can be recognized as equivalent to a Ph.D. Degree in appropriate branch of Engg., & Tech., and industrial / professional experience of eight years in a position equivalent to the level of Assistant Professor, Provided that the recognition for significant professional shall be valid only if the same is recommended unanimously by a 3-Member Committee of Experts appointed by the Vice-Chancellor of the University. 3. Knowledge of Hindi/Sanskrit up to Matric	Process and related activities. (e) Have in depth Knowledge of National and International online program like MOOCs, SWAYAM etc. f) Overall Sectorial & Industry knowledge ability to analyse / collate demands and prepare sustainable plan/ models of Skill programs / Courses / Work-Study Model and Skilling Framework. g) Establish National and International Sectorial Partnerships. h) Knowledge of Digital Learning Techniques. (i) Experience in Convergence of e-Learning (j) Experience in Application based learning (k) Knowledge of Simulation Problem Solution Approaches (l) Experience in Entrepreneurship Development Program. (m) Teaching, research, industrial and / or professional experience in a reputed organization; (n) Experience of developing & running incubation Center, establishing & operating Center of Excellence (o) Experience of writing R & D projects & getting funding from MSME, DRDO, DST, Ministry of Renewable Energy sources etc (p) Exposure of "6 Sigma", Project Management experience through software like "MS- Project". (q) Teaching, research industrial and / or professional experience in a reputed organization; (r) Published work, such as research papers, patents filed / obtained, books, and / or technical reports; (s) Experience of guiding the project work / dissertation of PG / Research Students or supervising R&D projects in industry (t) IT skills are mandatory. (u) Preference will be given to retired from / government sector/ private sector.
9	Skill Associate Professor (Health Care) (3 years Contractual) *The term of Skill Associate Professor would be equivalent to	01(UR)	For Medical Candidates i) A medical qualification included in Schedule I & II or part II of the third Schedule of the Indian Medical Council Act of 1956 (candidates possessing the qualifications included in Part-II of the third Scheduled should also fulfill the conditions specified in Section 13(3) of the Act). ii) Master's Degree in Hospital Administration/Healthcare Administration/Public health from a recognized Institution/University or a	a) An outstanding professional with complete knowledge of vocational education, skill development ecosystem and its stakeholders. b) Have in-depth knowledge and understanding of National Occupational Standards & National Qualification Framework. (c) Experience of imparting training courses, STP, QIP, Teaching-Learning Evaluation Technology, Skill Development Program, FDP and related work.

	the term Associate Professor as mentioned in UGC regulation		recognized qualification equivalent thereto. iii) Six years teaching and/or research experience in Hospital Administration/Healthcare Administration/Public health or equivalent in a recognized Institution after obtaining the qualifying postgraduate degree of MD/MS/MH or a recognized qualification equivalent thereto. For Non-Medical candidates i) Ph.D with Master's Degree in Arts/Science/Commerce from a recognized Institution or a recognized qualification equivalent thereto. ii) Postgraduate qualification in Hospital Administration e.g. Master's Degree in Hospital Administration/Healthcare Administration/Public health or equivalent iii) Eight years teaching and/or research experience in Hospital Administration in a recognized Institution after obtaining the qualifying postgraduate degree in Hospital Administration/Healthcare Administration/Public health or a recognized qualification equivalent thereto. iv) Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process with evidence of having guided doctoral candidates and research students v) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in the UGC Regulation 2016. 4. Knowledge of Hindi/Sanskrit up to Matric	(d) Capacity to undertake consultancy patent /Technology/transfer/Product/ Process and related activities. (e) Have in depth Knowledge of national and international in online program like MOOCs, SWAYAM etc. f) Overall sectorial & Industry knowledge ability to analysis / collate demands and prepare a sustainable plan/models of skill programs / courses / work-study model and skilling framework. g) Establish national and international sectarian partnerships. h) Knowledge of digital learning techniques. (i) Experience in Convergence of e-Learning (j) Experience in Application based learning (k) Knowledge of Simulation Problem Solution Approaches (l) Develop Entrepreneurship Development Program. (m) Teaching, research, industrial and / or professional experience in a reputed organization; (n) Experience of developing & running incubation Center, establishing & operating Center of Excellence (o) Experience of writing R & D projects & getting funding from MSME, DRDO, DST, Ministry of Renewable Energy sources etc (p) Exposure of " 6 Sigma", Project Management experience through softwares like " ms project (q) Papers presented at Conferences and / or in refereed journals. (r) IT skills are mandatory. (s) Preference will be given to retired from public / private sector/government sector.
10	Skill Assistant Professor (Management) 15600-39100 (AGP-6000) (3 years Contractual) *The term of Skill Assistant Professor would be equivalent to the term Assistant Professor as mentioned in UGC regulation	01(UR)	A1. First Class Masters Degree in Business Management / Administration / in a relevant management related discipline or first class in two year full time PGDM declared equivalent by AIU / accredited by the AICTE / UGC; OR 2. First Class graduate and professionally qualified Chartered Accountant / Cost and Works Accountant / Company Secretary of the concerned statutory bodies. B. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET. C. Those candidates, who are, or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for	a) An outstanding professional with complete knowledge of vocational education, skill development ecosystem and its stakeholders. b) Have in-depth knowledge and understanding of National Occupational Standards & National Qualification Framework. (c) Have in depth Knowledge of national and international in online program like MOOCs, SWAYAM etc. d) Knowledge of digital learning techniques. (e) Experience in Convergence of e-Learning (f) Experience in Application based learning (g) Knowledge of Simulation Problem Solution Approaches (h) Teaching, research, industrial and /

			Award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions. D. Knowledge of Hindi/Sanskrit up to Matric	or professional experience in a reputed organization; (i) Papers presented at Conferences and / or in refereed journals. (j) IT skills are mandatory. (k) Preference will be given to retired from public / private sector/government sector.
11	Skill Assistant Professor (Mechanical) (3 years Contractual) *The term of Skill Assistant Professor would be equivalent to the term Assistant Professor as mentioned in UGC regulation	01(UR)	A.(i) First Class Master's Degree in the appropriate branch of Engineering (Engg.) & Technology (Tech). B. Knowledge of Hindi/Sanskrit up to Matric	a) An outstanding professional with complete knowledge of vocational education, skill development ecosystem and its stakeholders. b) Have in-depth knowledge and understanding of National Occupational Standards & National Qualification Framework. (c) Have in depth Knowledge of national and international in online program like MOOCs, SWAYAM etc. d) Overall sectorial & Industry knowledge ability to analysis / collate demands and prepare a sustainable plan/models of skill programs / courses / work-study model and skilling framework. e) Establish national and international sectorian partnerships. f) Knowledge of digital learning techniques. (g) Experience in Convergence of e-Learning (h) Experience in Application based learning (i) Knowledge of Simulation Problem Solution Approaches (j) Teaching, research industrial and / or professional experience in a reputed organization; (k) Papers presented at Conferences and / or in refereed journals. (l) IT skills are mandatory. (m) Preference will be given to retired from public / private sector/government sector.
12	Skill Assistant Professor (GIS) (3 years Contractual) *The term of Skill Assistant Professor would be equivalent to the term Assistant Professor as mentioned in UGC regulation	01(UR)	1(i) M.Sc./ M.Tech in Geoinformatics or Remote sensing and GIS <u>with</u> M.Sc. /MCA/IT/BCA/ B.Tech/ B.Sc. in Computer Science/ Engineering/ Geography / Geophysics/ Physics / Mathematics / Statistics with Good Academic record with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level from an Indian University, or an equivalent degree from an accredited foreign University. ii NET/SET in relevant Subject shall remain the minimum eligibility condition for recruitment and appointment of Lecturers (Assistant Professors) in University. Provided, however, that candidates, who are or have been awarded Ph.D Degree in compliance of the University Grants Commission (Minimum Standard and Procedure for Award of Ph.D Degree)	(a) P.G. Diploma in Remote Sensing & GIS. (in case of candidates with Masters Degree other than Remote Sensing and GIS / Geo Informatics) (b) An outstanding professional with complete knowledge of vocational education, skill development ecosystem and its stakeholders. c) Have in-depth knowledge and understanding of National Occupational Standards & National Qualification Framework. (d) Have in depth Knowledge of national and international in online program like MOOCs, SWAYAM etc. e) Overall sectorial & Industry knowledge ability to analysis / collate demands and prepare a sustainable plan/models of skill programs / courses / work-study model and skilling

			Regulations, 2009, shall be exempted from the requirement of the minimum eligibility conditions of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/Institutions.	framework. f) Knowledge of digital learning techniques. (g) Experience in Convergence of e-Learning (h) Experience in Application based learning (i) Knowledge of Simulation Problem Solution Approaches (j) Teaching, research, industrial and / or professional experience in a reputed organization; (k) Papers presented at Conferences and / or in refereed journals. (l) IT skills are mandatory. (m) Preference will be given to retired from public / private sector/government sector.
13	Skill Instructor (Applied Physics) (3 years Contractual)	01(UR)	1. Master's Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in relevant branch of Physics or concerned/allied/relevant disciplines with three years practical / industrial experience in reputed industry/ institution/ research labs. Or B.Sc. with Physics as subject from any recognized University with six years practical/ industrial experience at the level of supervisor or equivalent in reputed industry/ institution/ research Labs. (3) Knowledge of Hindi / Sanskrit upto Matric standard or higher education.	(a) Experience of imparting training courses, Skill Development Program, (b) Experience in Application based learning (c) Knowledge of Simulation Problem Solution Approaches (d) Knowledge of digital learning techniques. (e) Knowledge of Apprenticeship act 1961 and NAPS Scheme (f) Experience should be in the concerned trade/ field in industrial establishment covered under apprenticeship Act or in a recognized Technical Institutions (g) Exposure in implementation of Business Excellence Process like TPM, Kaizen, 5S, ISD systems etc. (h) Exposure in training the staff on machine operations/ maintenance and business excellence processes (i) IT Skills are mandatory. (j) Preference will be given to retired from public / private sector/government sector.
14	Skill Instructor (Health Care) (3 years Contractual)	01(UR)	A. Master's Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in relevant branch of Life Sciences/ Pharmacy/Nursing/Healthcare/Hospital Administration/Biotechnology or concerned/allied/relevant disciplines with three years practical / industrial experience in reputed industry/ institution/ research labs. Or B. Diploma in pharmacy/ medical lab technology/biotechnology or B. Sc in Life sciences/ medical lab technology/ Nursing/Healthcare/Hospital Administration from any State Board of Technical Education or recognized University with six years practical/ industrial experience at the level of supervisor or equivalent in reputed industry/ institution/ research Labs. Or In case of Pharmacy registration as a	(a) Experience in implementation of quality systems, handling quality complaints and planning counter measures (b) Knowledge of digital learning techniques. (c) Knowledge of Apprenticeship act 1961 and NAPS Scheme (d) IT Skills are mandatory. (e) Preference will be given to retired from public / private sector/government sector.

			pharmacist under the pharmacy act as amended from time to time including succeeding enactment/ in case of nursing, Registered as a Nurse or Nurse and Mid-wife (RN or RN & RM) with State Nursing Council C. Knowledge of Hindi / Sanskrit upto Matric standard or higher education.	
15	Skill Instructor (GIS) (3 years Contractual)	01(UR)	A. Master's Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) in relevant branch of level in Remote Sensing and GIS / Geology / Geography / Botany / Environmental Sciences / Geo Informatics/ Mathematics/Physics or concerned/allied/relevant disciplines with three years practical / industrial experience in reputed industry/ institution/ research labs. B. P.G. Diploma in Remote Sensing & GIS. (in case of candidates with Master's Degree other than Remote Sensing and GIS / Geo Informatics) C. Knowledge of Hindi / Sanskrit upto Matric standard or higher education.	(a) Experience of imparting training courses, Skill Development Program, (b) Experience in Application based learning (c) Knowledge of Simulation Problem Solution Approaches (d) Knowledge of digital learning techniques. (e) Knowledge of Apprenticeship act 1961 and NAPS Scheme (f) Experience should be in the concerned trade/ field in industrial establishment covered under apprenticeship Act or in a recognized Technical Institutions (g) Exposure in implementation of Business Excellence Process like TPM, Kaizen, 5S, ISD systems etc. h) Exposure in training the staff on machine operations/ maintenance and business excellence processes (i) IT Skills are mandatory. (j) Preference will be given to retired from public/private sector/government sector.
16	Public relation Officer (1 years Contractual)	01(UR)	1.A Degree from a recognized University/ institution with a Post-Graduation/ Diploma in Public Relations / Corporate Communication/Journalism/Mass Communication with 10 years' experience in the field of Public Relations/ Corporate Communication/Journalism/ Mass Communication. 2. Knowledge of Hindi/Sanskrit up to Matric	(i).Experience of Press Releases, Press Meets, Press Clarifications, Distinguished Lecture Series, Inaugural Lecture Series, Applying for University Rankings, University Online bilingual Newsletter, Preparation and Publication of Annual Report, Preparation and Publication of University yearly Calendar, Campus Concert Series, Social Media, Website Management and Placement Cell activities, Planning, development and implementation of Public Relation strategies; Coordinating with institute stakeholders and answering queries and enquiries from media, and other related organizations through written and oral communication (via telephone, email, fax, etc ,Organizing events such as press conferences, open days and media tours to various units, departments, laboratories, etc., 8. Addressing the media at the Press Conferences, Managing and updating information on social media sites such as Twitter and Facebook. Interacting and engaging with various stakeholders on social media. ii) IT skills are mandatory

17	Assistant Deputy Director (Graphic Designing) Contractual (6 months) 48600/-	01(UR)	1. Graduation in any stream from recognised University. Experience: (2) A minimum of 5 years experience of interactive multimedia Applications includes Exposure to multimedia tools such as Adobe Photoshop, CorelDraw, Adobe Illustrator, Microsoft Office, Macromedia Dreamweaver, Unreal Editor, Adobe PageMaker, HTML, XML, 3D animation, story boarding experience, Graphic/Multimedia/ designing, animation, multimedia web development and digital marketing is also an asset or any other tool of reputed company. 3. Knowledge of Hindi and English typing 4. Knowledge of Hindi / Sanskrit upto Matric standard or higher education.	(i) Preference will be given to those candidates who have certification course Graphic/Multimedia/ designing, animation, multimedia and (ii) Understanding Knowledge of developing multimedia promotional campaigns including concept and printing includes all types of designs, writing communications, email blasts, multimedia presentations, newsletters, invites, advertisements, leaflets, posters, reports, branding, exhibition material. (iii) Experience of strong graphic design and illustration skills work experience and requires a lot of hard work, imagination and full of new ideas and thoughts. (iv) Strong understanding of designing for digital media.
18	Assistant Deputy Director (Administration) Contractual (6 months) 48600/-	01(UR)	1. Master's Degree with at least 55% of the marks along with Good Academic Record from a recognized university. 2. At least five-year experience in supervisory or equivalent cadre in a Group B post in a government department / University/ Educational or Research Institution / Teaching and/or Research experience along with proven administrative capabilities. 3. Knowledge of Hindi and English typing	Preference will be given to candidate having good working experience academic administration. a) Candidate can be from engineering background. b) IT skills are mandatory c) Preference will be given to Ex-servicemen /retired employee.
19	Assistant Skill Coordinator (Contract) (6 Months) 32625/-	01(UR)	(1) Bachelor Degree with at least 55% of marks from a recognized University (2) 5 years of administrative experience, also exposure in content and Curriculum development in soft skills, proficiency to impart training. i) Knowledge of Hindi/Sanskrit up to Matric	a) Experience in data tabulation and analysis, exposure to digital platform and web based assessment b) Well versed in high impact presentation preparation skills c) Preference 1- 2 years of skills training (d) IT skills are mandatory
20	Controller of Finance (s/ Re-employment/ Deputation) 2 years	01(UR)	At least three years experience as Chief accounts officer in Haryana Government.	
21	Accounts Assistants (Re-employment/ Deputation) 2 years Level-6	01(UR)	(1) A B.Com from a recognized University (2) At least 5 years' experience in Administration and Establishment / Accounts and Finance / HR / Purchase work of which at least 3 years should be as UDC or equivalent in a University / Govt. / Public /Private Sector / Undertaking of repute. Good knowledge of computer applications.	(a) Well versed in the financial / accounting systems. b) Experience in computer systems, finance/accounts related software handling for information processing and retrieval. c) IT skills are mandatory
22	Assistant* *(1 post on Re-employment/ Deputation) and *1 post on Regular /deputation) Level-6	02(UR)	(1) A Bachelor's Degree from a recognized University (2) At least 5 years' experience in Administration and Establishment / Accounts and Finance / HR / Purchase work of which at least 3 years should be as UDC or equivalent in a University / Govt. / Public /Private Sector / Undertaking of repute. Good knowledge of computer applications.	a) Preference will be given to the candidates who have 2/3 years diploma in secretarial practice/OMCA (b) Diary & dispatch work of incoming and outgoing mail. To handle the estate management/ purchase & import/ accounts & audit/ hospitality/ academic/ recruitment/ legal and establishment matters etc (c) Well versed with noting, drafting

				and business communication (d) Prior experience of working in industry / Business Development / Academics. (e) Working knowledge of Microsoft office programs. (f) Strong data entry and typing skills. (g) Ability to multitask in fast paced environment. h) Knowledge of end-to-end tour and travel management i) IT skills are mandatory d) Preference will be given to Ex-servicemen/retired employee.
23	Law Officer Level-10 (Regular)	01(UR)	1. Degree in law or equivalent. 2. Should be a qualified legal practitioner with experience of minimum period of six years. 3. Knowledge of Hindi/Sanskrit up to Matric	(i) Excellent written and verbal communication (ii) Knowledge of all applicable laws, rules and regulations (iii) Ability to prepare complex legal documents (iv) Recent versions of Microsoft Office software suites (v) Knowledge of Digital communications systems
24	Law Assistant (Contractual) (One Year)	01(UR)	1. Graduation in law from a recognized university. 2. Knowledge of Hindi/Sanskrit up to Matric	i) Excellent written and verbal communication (ii) Knowledge of all applicable laws, rules and regulations (iii) Ability to prepare legal documents (iv) Recent versions of Microsoft Office software suites (v) Knowledge of Digital communications system, Telecommunications systems
25	OSD to VC Level-10 (Regular)	01(UR)	1. Good academic record plus Master's/LLB with at least 55% marks or its equivalent grade of B in the UGC seven point scale OR Bachelor of Engineering with first Division or its equivalent grade 2. Experience: 5 years of experience as Assistant Professor in a college or a University with experience in educational administration. or Comparable experience in Research Establishment and/or Institutions of higher education or Five year experience as Superintendent in a University/body conducting public examination (3) Knowledge of Hindi/Sanskrit up to Matric	a) Well versed with noting, drafting and business communication (b) Prior experience of working in industry / Business Development / Academics. (c) Working knowledge of Microsoft office programs. (d) Strong data entry and typing skills. (e) Ability to multitask in fast paced environment. f) Knowledge of end-to-end tour and travel management g) IT skills are mandatory
26	Private Secretary Level-6 (Regular)	02(UR)	1(i) Graduate with minimum 60% marks from a recognized university. ii) Minimum 5 years experience as Personal Assistant iii) English shorthand at a speed of 120 w.p.m. and transcription of 25 w.p.m. 2. Knowledge of Hindi/Sanskrit up to Matric.	a) Preference will be given to the candidates who have 2/3 years diploma in secretarial practice/OMCA (b) Well versed with noting, drafting and business communication (c) Prior experience of working in industry / Business Development / Academics. (d) Working knowledge of Microsoft office programs. (e) Strong data entry and typing skills. (f) Ability to multitask in fast paced environment. g) Knowledge of end-to-end tour and travel management

				h) IT skills are mandatory
27	Senior Scale Stenographer (Level-6) (Regular)	02(UR)	1. A passed of 12th/10+2 with 1st Division /Graduation or its equivalent and English shorthand at a speed of 100 words per minute and transcription at a speed of 20 words per minute and mistakes should not exceed 8% or its equivalent from any recognized Board/University. ii) The candidate will have to qualify the test as prescribed by the competent authority including typing (with a speed of minimum 30 wpm in English)	(a)Preference will be given to the candidates who have 2/3 years diploma in secretarial practice/OMCA course. (b)Well versed with noting, drafting and business communication c) IT skills are mandatory d) Preference will be given to Ex-servicemen/retired employee.
28	Steno-Typist Level-2 (Regular) (01 post Hindi and 01 post English)	02(UR)	1.(i) Candidate should have completed 10+2 with 1st Division /Graduation or its equivalent and should have Diploma/certificate in the Stenography/secretarial practice/ : Typing speed should be 25 words per minute and shorthand 80 words per minute, for an English stenographer, 30 words per minute and shorthand must be 100 words per minute for Hindi Stenographer. And transcription at a speed of 15 words per minute and mistakes should not exceed 8% or its equivalent from any recognized Board/University . ii) The candidate will have to qualify the test as prescribed by the competent authority including typing . 2. Knowledge of Hindi/Sanskrit up to Matric standard.	(a)Preference will be given to the candidates who have 2/3 years diploma in secretarial practice/OMCA course (b)Well versed with noting, drafting and business communication c) IT skills are mandatory d) Preference will be given to Ex-servicemen/retired employee.

(1) Skill Associate Professor- Rs 37400-67000(AGP-9000)[Deputation] / Rs.104400/- per month(Contractual) (2) Skill Assistant Professor (a) For those with Ph.D. – Rs. 48600/- per month with minimum 2 years teaching and industrial experience, (b) For those with Master Degree with minimum 3 years teaching and industrial experience or equivalent Rs.40,000/- per month, (c) For those with Master Degree with minimum 1 years teaching and industrial experience or equivalent Rs.35,000/- per month) (3) Assistant Deputy Director - Rs 48600/- per month (4) Assistant Skill Coordinator-Rs 32625/- (5) Skill instructor -Rs 35400/- per month (6) Public Relation Officer -Rs 47250/- (Contractual) (7) Law Assistant- Rs 35400/- per month (Contractual)

Note:

1.NET/SLET/SET shall remain the minimum eligibility condition for recruitment and appointment of Assistant Professors. Provided however, that candidates, who are or have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Produce for Award of Ph.D. Degree) Regulations, 2009, shall be exempted from the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor.

“Provided further, the award of degree to candidates registered for the M.Phil / Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bylaws/Regulations of the Institutions awarding the degree and the Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions subject to the fulfillment of the following conditions prescribed by the U.G.C. under point 3 of U.G.C notification dated 11-07-2016, published in the Gazette of India, New Delhi on 11-07-2016:-

- a) Ph.D. degree of the candidate awarded in regular mode only;
 - b) Evaluation of the Ph.D. thesis by at least two external examiners;
 - c) Open Ph.D. viva voce of the candidate had been conducted;
 - d) Candidate has published two research papers from his/her Ph.D. work out of which at least one must be in a refereed journal;
 - e) Candidate has made at least two presentations in conferences/seminars, based on his/her Ph.D work.
- (a) to (e) as above are to be certified by the Vice-Chancellor/Pro-Vice-Chancellor/Dean (Academic Affairs)/Dean (University instructions).”

2. A relaxation of 5% may be provided at the graduate and master’s level for the Scheduled Caste/Differently Abled (physically and visually differently abled) categories for the purpose of eligibility and for assessing good academic record during direct recruitment to teaching positions. The eligibility marks of 55% marks (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the category mentioned above are permissible, based on only the qualifying marks without including any grace mark procedures.

3. NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted.

4. The period of time taken by candidates to acquire M.Phil. and/or Ph.D. Degree shall not be considered as teaching/research experience to be claimed for appointment to the teaching positions. University will follow UGC 2016 and 2010 guideline for the recruitment.

Instruction to the candidates

1. The Candidate must be citizen of India.

2. **Age limit:** (i) The maximum age limit is 55 years for the post of Skill Professors (S. No.1-4)

(ii) The maximum age limit is 65 years for the post of Sr. No. 20,21,22 on re-employment/deputation basis/contractual as on last date of receipt of application.

(iii) The age limit is 18-50 years for the posts (S. No.5-19, 23-28) as on last date of receipt of application.

3. Good knowledge of computer applications will be a distinct plus.

4. The required qualification and relevant experience etc for eligibility shall be determined as on the last date of receipt of application.

5. Relaxation of 5% marks shall be awarded for SC/ST candidates.

8. All qualifications must be from recognized Board/Universities/Institutes. The Candidates who have obtained qualifications from any Board/University/Institution declared fake or not recognized by respective regulatory bodies shall not be eligible for consideration for any of the post advertised. Qualifications obtained through distance mode are not admissible for teaching posts in science and technology. If a Grade Point System is adopted the CGPA will be converted into equivalent marks.

9. **The prescribed essential qualifications and experience indicated are bare minimum and mere possession of the same will not entitle any candidate to be called for test/ interview/ skill test. The applications may be short-listed on the basis as deemed appropriate by the Competent Authority.**

10. The vacancy shown in advertisement is indicative and may increase or decrease at the discretion of the University at the time of selection. The University reserves the right not to fill the post advertised without assigning any reason.

11. T. A / DA would be admissible for the post of Skill Professors as per the norms of Government of Haryana. For attending the interview. No TA/DA is payable for attending the interview for rest of the posts.

12. Candidates willing to apply for the advertised post are requested to download appropriate form from the University website www.hvsu.ac.in . Applications on prescribed form duly completed in all respects along with self-attested copies of testimonials and Demand Draft as per table given below in favour of **Haryana Vishwakarma Skill University, payable at Gurugram** should be sent to Registrar, Haryana Vishwakarma Skill University, 3rd floor, Plot No.147, Sector-44, Gurugram-122003 by speed Post/registered post/ by hand on or before **07.06.2018 up to 5.00 PM**. The Ex-serviceman and PWD are exempted from payment of Application Processing Fee. The University would not be responsible for any postal delay.

Posts at Sr. Nos.	Amount of Fees
1-12 and 16, 23, 25	Demand Draft of Rs. 1000/- (Rs. 250/- for SC/ST/ Female)
13-15, 22 (regular/ deputation),24, 26-28	Rs. 500/- (Rs. 125/- for SC/ST/ Female)
17-22 on re-employment/ contractual basis	No Fees

13. Applicants should mention the Application for **(the name of post-----)(Regular/ deputation/re-employment/contractual)** on envelope.

14. Incomplete applications in any form or those received after the last date for any reasons including postal delay will not be entertained and shall be summarily rejected. In case, the candidates fail to attach self-attested copies of testimonials, their application would not be considered.

15. Concealment of facts or supply of wrong information will result in cancellation of candidature at any time in addition to legal action.

16. The candidates, who are in employment in Government service should send their applications through proper channel, or submit No Objection Certificate from their present employer at the time of interview, otherwise their application will not be entertained.

17. The appointments on deputation basis shall be for a period of three years extendable further as per state Government rules. These appointments shall be on the following terms and conditions: a) Application in the prescribed format along with the complete and up to date CR dossiers/ Assessment reports of the officers for the last 5 years duly attested may be forwarded before the test/ Interview. b) No disciplinary/Vigilance case is pending or contemplated against the officer. c) It must also be certified that honesty and integrity of the officer is of high order. d) No major/ minor penalty has been awarded to him during the last ten years. e) The pay will be protected as per University rules.

18. The Candidates are advised to keep on visiting the website of the University for related updates including any corrigendum/addendum, date of test/interview/ list of shortlisted candidates etc. Further, no information in respect of this advertisement shall be published in the newspaper.

19. No correspondence what so ever will be entertained from the candidates regarding conduct/ result of Interview and the reason for not being called for Interview.

20. A candidate found ineligible at any stage of selection/norms his/her candidature will summarily be cancelled.

21. Canvassing in any form will be treated as disqualification.

22. The Chairman selection committee shall have the power to lay down the procedure in respect of any matter not mentioned above.

REGISTRAR



HARYANA VISHWAKARMA SKILL UNIVERSITY
(Under GOVERNMENT of Haryana Act No. 25 of 2016)
Dudhola, Palwal-121102

Application form for Teaching Positions

Advt. No. : HVSU/18/Estt./002

Recent passport
size color
photograph be
affixed

Post Applied For: _____

Contractual/Deputation: _____

1. Name in Full: _____ Gender: _____

(In Block Letters)

(Male/Female/Transgender)

2. a) Father's Name: _____ Occupation: _____

b) Mother's Name: _____ Occupation: _____

3. Nationality: _____ Date of Birth: _____ Age: _____ Marital Status: _____

4. Category:

SC		ST		OBC		PwD		UR	
----	--	----	--	-----	--	-----	--	----	--

In case of OBC, whether belong to creamy layer

Yes / No

5. i) Present Address with Pin Code: _____

E-mail: _____ Phone No. /Mobile No. : _____

ii) Permanent Address with Pin Code: _____

Phone No./Mobile No. (if any): _____

6. Particulars of Educational Qualifications:

Sr. No.	Degree Obtained & Branch/ Specialization	Name of the University/Institute	Year of Passing	% of Marks/ CGPA	Class/ Division
1	10 th				
2	10+2				
3	Bachelor's Degree				
4	Master's Degree				
5	Ph. D Degree (as per UGC regulation 2009)				
6	Others (if any)				

7. Title of PG/Ph. D. Thesis with name and address of Ph. D. Guide. (Enclose Abstract of Thesis)

Degree	Title of Thesis	Guide	University/Institute
i) P.G.			
ii) Ph.D.			

8. Details of Experience:

i) Total Teaching Experience: Years Post Ph.D. Experience years

Sr. No.	Name of the organization where employed	Designation	Date of Joining	Date of leaving	Scale with GP
1.					
2.					
3.					

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ii) Research Experience:

years

Sr. No.	Name of the organization where employed	Designation	Date of Joining	Date of leaving	Scale with GP
1.					
2.					
3.					

iii) Industrial Experience:

years

Sr. No.	Name of the organization where employed	Designation	Date of Joining	Date of leaving	Scale with GP
1.					
2.					
3.					
4.					

9. i) Number of Research Publications/Presentations (Attach reprints of best 5 recent publications)

Sr. No.	Nature		Published	Accepted
1.	Books			
2.	Chapters			
3.	Refereed Journals [#]	National (Total/SCI)		
		International (Total/SCI)		
4.	Presentations [#] (Proceedings)	National		
		International		

Attach a separate sheet with the list of all publications / presentations classified as National/ International along with science citation index (SCI) for the total career.

ii) No. of PG dissertations / Ph.D. thesis guided:

P.G.

Ph. D.

10. Name and addresses of two professional referees (who are not related to the applicant) who are in a position to testify from their personal knowledge as to the fitness of the applicant for the post applied for:

i) Name : _____
Status : _____
Address : _____

E-mail and Phone : _____ Mobile _____

ii) Name : _____
Status : _____
Address : _____

E-mail and Phone : _____ Mobile _____

11. Any other information relevant to the Post applied for, such as:

i) Membership/Fellowship and position of responsibility in Professional Societies:

ii) Attainment in sports and extra-curricular activities

a)

b)

c)

12. Contribution Statement: Write a note on your professional career/ exceptional accomplishment established reputation in the relevant field (500 words): **Only those candidates who have applied under qualification B for only Skill Professors:**

13. Detail of application Fees: (i) Amount: _____ (ii) D.D No. with date : _____

(iii) Name of issuing Bank: _____

14. List of Copy of Documents attached:

- (a)
- (b).....
- (c).....
- (d).....
- (e).....
- (f)-----

Declaration

I do hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in case of any particular or information furnished by me is found false/incorrect/incomplete or ineligible, my candidature is liable to be rejected or cancelled and even after appointment it is found false or incorrect, my services are liable to be terminated without any notice.

Signature of the applicant

Place: _____

Date: _____

N.B.: Every application must be accompanied by self attested photo copies of documents in support of claims made by the candidate in respect of date of birth, academic qualifications, practical training, experience, caste, projects, publications, consultancy etc.

Certificate to be recorded by the employer while forwarding the application

Certified that the above particulars filled by Sh./ Smt.
_____ Designation _____ have been
verified and found correct. The date of his/ her appointment in the present substantive grade of
_____ is _____. It is also certified that no vigilance case is pending or
contemplated against him/her. Attested copies of his/ her ACRs for the last 5 years are enclosed.
Certified that no major/ minor penalties were imposed on the Officer during the last ten years of his/
her service. In case the officer is selected he/ she will be relieved within 15 days of receiving the
intimation.

**Signature of the employing
Authority with stamp & date**



Haryana Vishwakarma Skill University

Advt. No. HVSU/18/Estt. /002

Summary Sheet for Teaching Positions

(To be written legibly neatly)

Name: Mr./Ms./ Dr.		Date of Birth:		
Category: (SC/ST/OBC/UR):		PwD: Yes / No		
Post applied for :		Discipline:		
Qualifications: _____	Degree (Specialization)	Division/CGPA	Year	University
Matric/ Secondary				
10+2/Inter				
UG				
PG				
PhD				
Others				
NET/SLET/SET/ GATE				
Total Experience: Year		Post Ph.D. Experience: Year		
<i>Teaching</i>				
Position	Basic Pay	AGP	From	To
<i>Industry:</i>				
<i>Research:</i>				

Present Employer (if applicable) and Basic Pay & AGP:

No. of Publications	National	International	Total/SCI
Journal Papers			
Papers in Conference Proceedings			
Books			
Chapters in Books			
Patents			
Ph.D. thesis Guided			
Research			
Awards/ Distinctions, if any:			

Place:

Signature of the Applicant

Date:



Haryana Vishwakarma Skill University (HVSU)

(Application for Recruitment on Non Teaching Positions)

1. Advertisement No :

2. Post applied for :

3. Full Name :

(in Blocks)

4. Date of Birth :

5. Age as on closing date of application:

____/____/____ (DD/MM/YYYY)

6. Gender :

7. Nationality :

8. Aadhaar No. :

9. Father's Name/ :

Husband's Name

10. Mother's Name :

11. Address for :

Correspondence

12. Permanent Address:

13. Telephone No. :

Mobile _____

E-Mail _____

14. Category :

_____ Gen/ SC/ST/ BC/ ESM/Others

15. State to which you :

Belong

Affix Recent
Passport Size
Photo

16. Details of Educational Qualification (From matriculation/ SSC onwards)

Examination Passed	Universities/ Board/ Institution/ Council of Examination	Month/ Year of Passing	Marks Obtained/ Total Marks	%age of Marks	Subjects

* Please attach relevant certificates.

17. Details of previous/ current employment: Give particulars below

Name of the Organization	Period of Service		Designation	Nature of duties performed	Total monthly emoluments
	From	To			

* Additional sheet may be enclosed for any other details of experience Please attach your latest detailed C.V

Please attach relevant documents in support of the above

18. State of Health : _____

19. If selected, specify the minimum : _____

required joining time

20. Mention your knowledge in the field of computer (A separate sheet may be attached, if required)

21. Name, address and contact numbers of two references with whom the Candidates has worked/ known in the last preceding five years:

1.

2.

22. Detail of application fees : (i) Amount : _____ (ii) D.D No. with _____
date _____ Name of issuing bank : _____

I hereby declare that all information given above is true, complete and correct. In the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirement of the relevant advertisement, my candidature may be cancelled, even after my appointment.

I undertake to abide by all the terms & conditions of the University.

Date:

Signature of the Candidate

Name: _____

UNDERTAKING

(To be submitted by the applicants for group C/D posts along with the application form)

I hereby furnish the following information:

A. Whether any person from among the applicant's father, mother, spouse, brothers, sisters, sons and daughters is, was or has been a regular employee in any Department/ Board/ Corporation/ Company/ Statutory Body/ Commission/ Authority of Government of Haryana or any other State Government or Government of India.

(YES/ NO) _____

B. Orphan/ Widow: -

i) Whether the applicant (_____) is a widow.

(YES/ NO) _____

ii) Whether the applicant (_____) is the first or the second child and his father had died before attaining the age of 42 years.

(YES/ NO) _____

iii) Whether the applicant (_____) is the first or the second child and his father had died before the applicant had attained the age of 15 years.

(YES/ NO) _____

C. Whether the applicant (_____) belongs to such a denotified tribe (Vimukt Jatis and Tapriwas Jatis) or Nomadic tribe of Haryana which is neither a Schedule Caste nor a Backward Class.

(YES/ NO) _____

I , _____ hereby undertake that the information stated above is true and correct to the best of my knowledge, and nothing has been concealed therein. I hold myself liable for perjury, falsehood, misrepresentation and/or omission and/or falsification or act of dishonesty for any fraudulent, fake or tampered documents that have been submitted.

Signature of the Applicant

Name of the Applicant: _____

Father's Name: _____

Address: _____

Certificate to be recorded by the employer while forwarding the application

Certified that the above particulars filled by Sh./ Smt. _____ Designation _____ have been verified and found correct. The date of his/ her appointment in the present substantive grade of _____ is _____. It is also certified that no vigilance case is pending or contemplated against him/her. Attested copies of his/ her ACRs for the last 5 years are enclosed. Certified that no major/ minor penalties were imposed on the Officer during the last ten years of his/ her service. In case the officer is selected he/ she will be relieved within 15 days of receiving the intimation.

**Signature of the employing
Authority with stamp & date**

Part- B

(API Score Performa applicable for the post of Skill Professor & Skill Associate Professor)

CATEGORY II: PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES

(Based on the teachers self-assessment, Category II API scores are for professional development, co-curricular and extension activities and related contributions. The minimum API required by teachers for eligibility is mentioned UGC notification 4th amendment. A list of items including scores is given below. This score should be based on objectively verifiable records and shall be finalized by the screening cum evaluation committee for direct recruitment of Associate Professor and Professor.)

Please mention your contribution/activity to any of the following as provided below:-

Category II	Nature of Activity	Maximum API Score per year	Year-I	Year-II	Year-III	Year-IV	Year-V#	API Score
a.	Student related co-curricular, extension and field based activities. (i) Discipline related co-curricular activities (e.g. remedial classes, career counselling, study visit, student seminar and other events.) (ii) Other co-curricular activities (Cultural, Sports, NSS, NCC etc.) (iii) Extension and dissemination activities (public/popular lectures/talks/seminars etc.) (list activities below)	15	Actual hours spent per academic year ÷ 10					
b.	Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities. (i) Administrative responsibility (including as Dean/ Principal/ Chairperson/ Convener/ Teacher-in-charge/similar other duties that require regular office hrs for its discharge) (ii) Participation in Board of Studies, Academic and Administrative Committees, department/centre activities. (list activities below)	15	Actual hours spent per academic year ÷ 10					

c.	Professional Development activities (such as participation in seminars, conference, short term courses, industrial experience, talks, lectures in refresher/ faculty development courses, dissemination and general articles and any other contribution) (please provide information as per table below II(c (i & ii)))	15	Actual hours spent per academic year ÷ 10					
Note: Enclose all relevant documents in sequence # Year column may be added at suitable place, wherever required								

Category II(c) (i) Training Courses, Teaching-Learning-Evaluation Technology Programmes, Faculty Development Programmes (of duration not less than one week).

S. No.	Programme	Duration with date	Organized by	API Score
(Note: Enclose all relevant documents in sequence)				

Category II (c) (ii) Participation in Conferences, Seminars, Workshops, Symposia

S. No.	Title of the Paper presented with date	Title of Conference / Seminar Workshop/ Symposium held on	Organized by	Whether International/National/State/University level	API Score
(Note: Enclose all relevant documents in sequence)					

SUMMARY OF API SCORES CATEGORY-II

Category-II	Criteria	Year-I	Year-II	Year-III	Year-IV	Year-V#	Total API Score during assessment period
a	Student related co-curricular, extension and field based activities						

III (C) (iii) Project Outcome / Outputs (Patent / Technology transfer / Product / Process)

S. No.	Title	Funding Agency	Period	Grant/Amount Mobilized (Rs. Lakhs)	Major Policy documents prepare for International bodies like WHO/UNO/UNESCO/UNICEF etc. Central/State Govt./ Local Bodies	Outcome in the form of Patent/ Tech. Transfer/ Product/ Process	API Score
(Note: Enclose all relevant documents in sequence)							

III (D) (i) & (ii). Research Guidance

S. No.	Degree	Number Enrolled	Thesis Submitted (with date)	Degree awarded (with date)	API Score
1	M. Phil./M.tech*		N/A		
2	Ph. D.				
*Note: Only awarded will be considered. (Note: Enclose all relevant documents in sequence)					

III (E) (i) Fellowships / Awards and Invited Lectures delivered in conferences/seminars

S. No.	Title of the Fellowships/Awards with date	Period	Awarding Agency	Whether Fellowships/ Awards is International/National/State (from academic bodies/ associations)	API Score
(Note: Enclose all relevant documents in sequence)					

III (E) (ii) Invited Lectures/Paper Presented at National or International/conference/ seminar/workshop/symposium etc. (No participation would be considered here).

S. No.	Title of Lecture/ Academic Session with date	Agency	Whether International/National/State/ University level	API Score
(Note: Enclose all relevant documents in sequence)				

Note: The Score under III E (i) & (ii) sub-category shall be restricted to 20% of the minimum fixed for Category III for any assessment period. (as per list in Appendix-III Table- II (A))

III (F) \$Development of e-learning delivery process / material

S. No.	Title of e-learning delivery process/material	Published on (with date)	Source	Number of Module	API Score
Note: A proof of upload on website of Grant Agency to be provided for consideration. (Note: Enclose all relevant documents in sequence) \$ UGC/AICTE approved					

SUMMARY OF API SCORES CATEGORY-III

Category-III	Criteria	Year -I	Year -II	Year -III	Year-IV	Year -V#	Total API Score during assessment period
A	Research Papers Published						
B	Publications other than journal, Articles (books, chapters in books)						
C	Research Projects						
D	Research Guidance						
E	Fellowships, Awards and Invited lectures delivered in conference/seminars						
F	Development of e-learning delivery process/material						
	Total						

IV OVERALL SUMMARY OF API SCORES (CATEGORY II AND III)

Category	Criteria	Last Academic Year	Total API Score during assessment period	Annual Av. API for assessment period
II	Professional development, Co-curricular and Extension Activities			
III	Research and Academic Contribution			
II + III	Minimum total API score under Categories II and III* (*Teachers may score the balance of points from either Category II or Category III to achieve the minimum score required under Category II+III).			

(Signature of the Applicant)

Note: i) For Maximum score category wise and other details regarding API score refer to UGC notification No.F.1 2/2016(PS/Amendment) dated 11th July 2016 also available on the UGC website www.ugc.ac.in

ii) Applicants are required to append signature on all the pages.

(For Office use only)

**PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES, AND
RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS**

S. No.	Descriptions	API MARKS
1.	Category II- Professional Development, Co-Curricular & Extension Activities	
Category-III- Research & Academic Contributions		
2.	Published Papers in Journals	
3.	Articles/Chapters published in Books/Edited Books	
4.	Books Published as author or as editor	
5.	Ongoing and completed Research Projects and Consultancies and Patent etc.	
6.	Research Guidance	
7.	Fellowships/Awards	
8.	Invited Lectures/Papers presented in Conferences, Seminars, Workshops, Symposia etc.	
9.	Development of e-learning delivery process/material	
Total		

Selection Criteria for the posts advertised vide Advt. No HVSU/18/Estt./002:

(i) The following selection criteria for **Category A** is considered for the Post of Skill Professors as per UGC norms:

Academic Records	20% weight-age
Research Performance based on API score and quality of publications	40% weight-age
Domain Knowledge & Teaching Skills (through a presentation)	20% weight-age
Personal Interview	20% weight-age

(ii) Professional with Outstanding Credentials (**Category B**-Only for Skill Professor) in relevant field has been decided by a duly constituted committee based on following criteria

Educational competency and Training	30% weight-age
Professional experience	30% weight-age
Professional competency (through a presentation)	20% weight-age
Personal Interview	20% weight-age

(iii) The following selection criteria for the Post of Skill Associate Professors as per UGC norms:

Academic Records	20% weight-age
Research Performance based on API score and quality of publications	40% weight-age
Domain Knowledge & Teaching Skills (through a presentation)	20% weight-age
Personal Interview	20% weight-age

(iv) The following selection criteria for the Post of Skill Assistant Professors as per UGC norms:

Academic Records and Research Performance	50% weight-age
Assessment of domain Knowledge (through a test)	20% weight-age
Teaching Skills (ability for teaching aptitude through a presentation)	10% weight-age
Personal Interview	20% weight-age

Selection Criteria Group C and Group D

Test (45% written test & 45% eligibility test in computer appreciation & application)	90% weight-age:
Socio Economic Criteria & Experience as prescribed by the State Govt.	10% weight-age

Selection Criteria for OSD to VC and Law Officer

Screening Test	50 Marks
Academic Qualifications	25 Marks
Work Experience (Govt./Semi Govt./Govt. Aided/University/ Examination Body/Professional Institution)	05 Marks
Domain Knowledge	08 Marks
Personal Interview	12 Marks

Selection Criteria for Assistant Deputy Director and Assistant Skill Instructor/Public Relation officer

Academic Qualifications	25 Marks
Work Experience (Govt./Semi Govt./Govt. Aided/University/ Examination Body/Professional Institution)	05 Marks
Domain Knowledge	08 Marks
Personal Interview	12 Marks