



HOW TO REGISTER on HRMS PORTAL

Step 1- Go to link (<http://intra.hry.gov.in/>).

Step 2- Click on the New Registration button to create credentials.

FOR REGULAR EMPLOYEE

Step 3- Click on Drop Down box (Employee Type) and select **Board/Corporation/Nigam**.

FOR CONTRACTUAL EMPLOYEE

Step 3- Click on Drop Down box (Employee Type) and select **Contractual**.

Step 4- For Further Process Fill Salary Bank account number provided to University for salary and select the dialogue box (show mobile no from HRMS). The provided number will be shown automatically. click on submit for further process.

New Registration
Enter the Details Given below for Registration

*
Board/Corporation/Nigam

Payecode/Unique Code*

OR

Salary Bank Account No*
5010 *****

show mobile no from Esalary

Mobile Number

show mobile no from HRMS

Mobile Number

If above mobile no is not correct, ask your DDO to update correct mobile no in Esalary or HRMS

submit

Step-5- Fill the OTP received on the registered mobile number. And click submit

Message has successfully sent to your given mobile number.

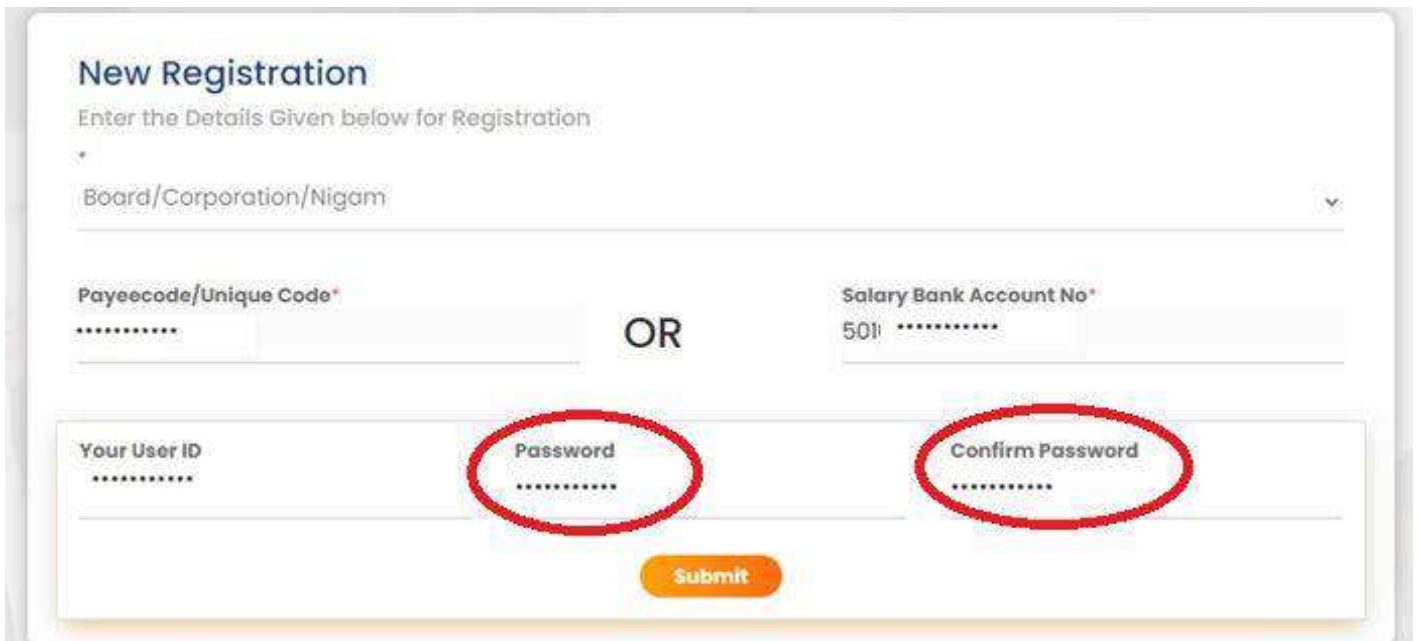
Enter received OTP

89 ~~89~~

Submit Regenerate OTP



Step 6- Create Your password for the HRMS account.



New Registration
Enter the Details Given below for Registration

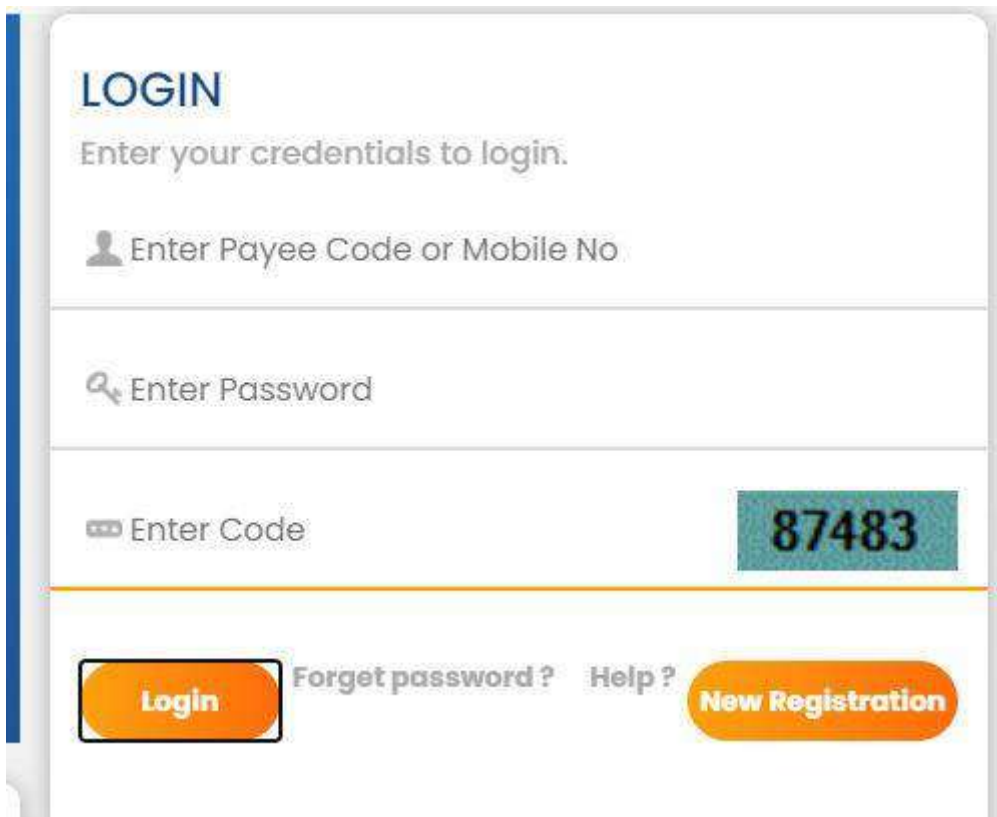
Board/Corporation/Nigam

Payee Code/Unique Code* OR Salary Bank Account No* 501|

Your User ID Password Confirm Password

Submit

Step 7- log in to your account after successful registration in case of failure repeat the steps.



LOGIN
Enter your credentials to login.

Enter Payee Code or Mobile No

Enter Password

Enter Code **87483**

Login [Forget password?](#) [Help?](#) **New Registration**